

AS AMENDED ON FEBRUARY 25, 2013
RESOLUTION No. 2258

A RESOLUTION OF THE CITY OF SALISBURY AMENDING THE CITY'S CLASSIFICATION AND PAY PLAN BY ADDING THE CLASSIFICATION QUARTERMASTER IN PAY GRADE 10 AND RECLASSIFYING ONE PROPERTY CUSTODIAN II POSITION TO QUARTERMASTER

WHEREAS, section 2.24.020 of the Salisbury Municipal Code, Personnel Rules and Regulations, provides that the Mayor shall prepare personnel rules, and that after a hearing on the rules, the City Council may approve, modify, or reject such rules; and

WHEREAS, section 2.24.020 provides that the rules shall provide for a pay plan for each position within each department; and

WHEREAS, a sworn Police Corporal and a civilian Property Custodian II currently serve as Quartermaster and Assistant Quartermaster in the Police Department, respectively; and

WHEREAS, in an effort to increase police presence on the streets of Salisbury, the Police Corporal will be transferred to patrol where his duties will be appropriate with this rank; and

WHEREAS, the civilian Assistant Quartermaster has served in this capacity for many years and is well qualified to be reclassified as the Police Quartermaster; and

WHEREAS, the civilian Quartermaster will be assigned all duties previously performed by two employees; and

~~WHEREAS, the Assistant Quartermaster position (Property Custodian II) will remain active but vacant in the event an additional person is needed in the future; and~~

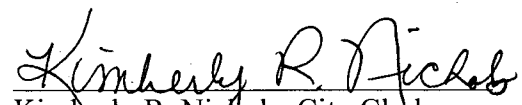
WHEREAS, the Quartermaster position will be assigned a new pay grade of 10; and

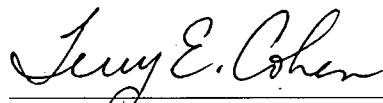
WHEREAS, no additional funding will be required in FY13 to accomplish this change, as sufficient funds are available within the appropriate salary accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City's Classification And Pay Plan is hereby amended by adding the classification Quartermaster in pay grade 10 and reclassifying one Property Custodian II position to Quartermaster.

THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on February 25, 2013, and is to become effective immediately upon adoption.

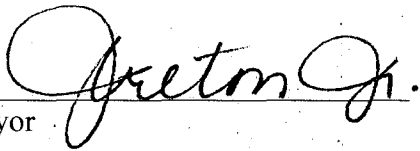
ATTEST:


Kimberly R. Nichols, City Clerk


Terry E. Cohen, President
Salisbury City Council

APPROVED BY ME THIS:

4th day of March, 2012


James Ireton, Mayor

City of Salisbury



JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ CHAMBERS
ASSISTANT CITY ADMINISTRATOR

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BARBARA DUNCAN
CHIEF OF POLICE
SALISBURY POLICE DEPARTMENT

MARYLAND

December 10, 2012

TO: John Pick
City Administrator

FROM: Chief Barbara Duncan

SUBJECT: Resolution – Quartermaster Position

Attached please find a Resolution to convert the Quartermaster position from a sworn officer to a civilian position and reclassify the Asst. Quartermaster to the Quartermaster

Due to our need to have additional police presence on the streets of Salisbury at all times, the Police Department is attempting to convert some positions, which do not require a sworn officer, to civilian positions. Specifically speaking, the Quartermaster's position does not have need of a sworn officer to perform the assigned duties. Currently, we employ a sworn Police Corporal as Quartermaster and a civilian as Asst. Quartermaster.

We are requesting the Quartermaster position be converted to a civilian position and the current civilian Asst. Quartermaster be reclassified as the Quartermaster. He has the knowledge, experience and ability to perform all the duties assigned to the Quartermaster's office. This reclassification will include an increase in salary proportionate to the increase in responsibility and additional duties. No changes will be required to the budget as these funds are available in the current FY13 salary accounts.

Also, the Assistant Quartermaster position will remain active but vacant in the event an additional person is needed in the future.

Unless you, or the Mayor, have further questions, please forward this Resolution to the Salisbury City Council.

Barbara Duncan

Chief of Police