

RESOLUTION NO. 2231

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND AGREEING TO THE EXTENSION OF THE ACTING STATUS FOR PETER PRADO, ACTING ASSISTANT SUPERINTENDENT WATER TREATMENT PLANTS; MARIA BAILEY, ACTING SHIFT SUPERVISOR WASTEWATER TREATMENT PLANT; MICHAEL BANNING, ACTING CHIEF OPERATOR WASTEWATER TREATMENT PLANT; AND CANDO JENNINGS, ACTING WWTP OPERATOR II WASTEWATER TREATMENT PLANT

WHEREAS, the City's Employee Handbook provides that employees can only serve in acting status for a term exceeding six months with the advice and consent of the City Council; and

WHEREAS, Peter Prado has been serving in acting status since June 11, 2012 and will reach the six month anniversary on December 11, 2012; and

WHEREAS, the Director of Public Works is not yet ready to appoint a new Assistant Superintendent and desires that Peter Prado continue serving in acting capacity; and

WHEREAS, Peter Prado's service as Assistant Superintendent impacts three (3) other acting positions at the Wastewater Treatment Plant; and

WHEREAS, Maria Bailey has been serving in acting status since June 11, 2012 and will reach the six month anniversary on December 11, 2012; and

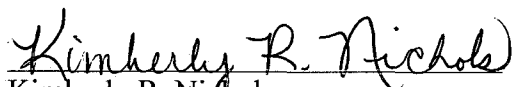
WHEREAS, Michael Banning has been serving in acting status since June 11, 2012 and will reach the six month anniversary on December 11, 2012; and


WHEREAS, Cando Jennings has been serving in acting status since June 11, 2012 and will reach the six month anniversary on December 11, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Salisbury City Council hereby agrees to extend the acting status of Peter Prado as Acting Assistant Superintendent of Water Treatment Plants; Maria Bailey, Acting Shift Supervisor Wastewater Treatment Plant; Michael Banning, Acting Chief Operator Wastewater Treatment Plant; and Cando Jennings, Acting WWTP Operator II Wastewater Treatment Plant, until June 11, 2013.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on the 26th day of November, 2012 and is to become effective immediately upon adoption.

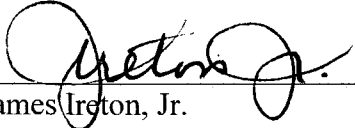
ATTEST:


Kimberly R. Nichols
CITY CLERK


Terry E. Cohen
PRESIDENT, City Council

APPROVED BY ME THIS

28th day of November, 2012



James Ireton, Jr.
MAYOR, City of Salisbury

City of Salisbury



MARYLAND



JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORE L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
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TERESA GARDNER, P.E.
DIRECTOR OF PUBLIC WORKS

To: John Pick, City Administrator
From: Teresa Gardner, Director of Public Works *LG*
CC: Amanda Pollack, Deputy Director of Public Works; Jeanne Loyd, Human Resources Associate
Date: November 8, 2012
Re: Request for Time Extensions:
ACTING ASSISTANT SUPERINTENDENT WATER TREATMENT PLANTS
ACTING SHIFT SUPERVISOR WASTEWATER TREATMENT PLANT
ACTING CHIEF OPERATOR WASTEWATER TREATMENT PLANT
ACTING WWTP OPERATOR II WASTEWATER TREATMENT PLANT

The City's Employee Handbook requires that the City Council provide advice and consent to allow an employee to serve in an acting capacity for more than six months.

We request that the acting status for Peter Prado as ACTING ASSISTANT SUPERINTENDENT WATER TREATMENT PLANTS be continued until a permanent ASSISTANT SUPERINTENDENT is appointed. Mr. Prado was named ACTING ASSISTANT SUPERINTENDENT of Water Treatment Plants on June 11, 2012. He will reach his six month anniversary on December 11, 2012.

Mr. Prado holds a WWTP Superintendent license. Mr. Prado is scheduled to sit for an exam for water treatment licensing in the month of November. Once he passes this exam he will be invited to apply for the position and be interviewed along with other interested candidates. If Mr. Prado should fail the exam or should he choose not to apply for the position once he has passed the exam, he would be required to return to his previous position, which is currently being held by another employee in an acting capacity.

Since Mr. Prado's previous position is being held open until the ACTING ASSISTANT SUPERINTENDENT WATER TREATMENT PLANTS position is filled, there are three (3) additional position with acting capacities that need to be extended as well.

We request that the acting status for Maria Bailey as ACTING SHIFT SUPERVISOR WASTEWATER TREATMENT PLANT, be continued until a permanent SHIFT SUPERVISOR is appointed. Ms. Bailey was

named ACTING SHIFT SUPERVISOR WASTEWATER TREATMENT PLANT on June 11, 2012. She will reach her six month anniversary on December 11, 2012.

We request that the acting status for Michael Banning as ACTING CHIEF OPERATOR WASTEWATER TREATMENT PLANT, be continued until a permanent CHIEF OPERATOR is appointed. Mr. Banning was named ACTING CHIEF OPERATOR WASTEWATER TREATMENT PLANT on June 11, 2012. He will reach his six month anniversary on December 11, 2012.

We request that the acting status for Cando Jennings as ACTING WWTP OPERATOR II WASTEWATER TREATMENT PLANT, be continued until a permanent WWTP OPERATOR II is appointed. Mr. Jennings was named ACTING WWTP OPERATOR II WASTEWATER TREATMENT PLANT on June 11, 2012. He will reach his six month anniversary on December 11, 2012.

Unless you or the Mayor have further questions, please forward this to the City Council.