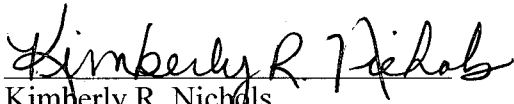


RESOLUTION NO. 2214

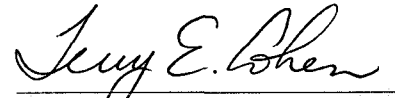
BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the City Park Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
John E. Terrell	6/30/2015

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 22nd day of October 2012.

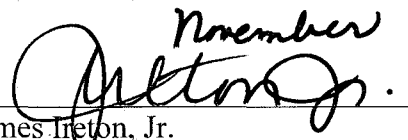


Kimberly R. Nichols
CITY CLERK



Terry E. Cohen
COUNCIL PRESIDENT

APPROVED BY ME THIS
15th day of ~~October~~ 2012.



James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: John Pick
From: Sherrell McBride
Subject: Appointment to the City Park Committee
Date: October 17, 2012

Mayor Ireton would like to appoint the following person to the City Park Committee with a term ending as follows:

<u>Candidate</u>	<u>Term Ending</u>
John E. Terrell, Jr.	6/30/2015

Attached you will find a letter from Mr. Terrell and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on the agenda for the next City Council meeting. Please let me know if you have any questions.

Attachments

Oct. 1, 2012

Mr. John Pick

City of Salisbury

125 N. Division St.

Salisbury, MD 21801

Dear Mr. Pick:

Thank you for your call on Friday confirming my interest in being considered a candidate for the Salisbury City Park Committee.

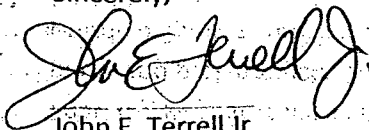
Prior to my retirement from county government in June 2011, I served in the position of Deputy Director of Recreation, Parks and Tourism. During my thirty-three year career with Wicomico County government I had the good fortune to have been involved in planning and coordinating the construction of several parks and park projects. Some of those projects included lighting projects at the Harmon Field, Hebron, Mardela Springs and Sharptown softball fields, dredging of the Cedar Hill Park Marina boat basin, moving the Pemberton Cottage from Poplar Hill Pre-Release Unit to Pemberton Historical Park, building the Eastside Youth Sports Complex, etc.

I also worked cooperatively with the city public works division in my prior position regarding the use and care of several city facilities as they were required for use for the county's recreation division. As part of the cooperative use agreement, the county provided prescribed levels of care, maintenance and improvements as needed to provide the best opportunities for public use.

My family and I have long used, enjoyed and appreciated Salisbury's city owned parks and it would be pleasing to be afforded the opportunity to become a member of the committee providing guidance to their use and improvement.

Thank you for your consideration. Please find my most recent resume' attached.

Sincerely,



John E. Terrell Jr.

RECEIVED
OCT 01 2012

John E. Terrell Jr.

711 Lakeside Drive
Salisbury, Maryland 21801
E-mail: jet118@comcast.net

Mobile: (410) 726-2421
Residence: (410) 749-7604

Experience:

Current Employment: Licensed Real Estate Agent working with ERA Martin & Associates, Salisbury, MD since Oct. 10, 2011.

Served as the Deputy Director of Recreation, Parks and Tourism for Wicomico County for over fifteen years. Previously served Wicomico County through several increasingly responsible positions including the Superintendent of Recreation, Athletic Complex Manager, Sports Program Director and Westside Community Center Director. These experiences spanned from 1978 to 2011 and provided the experience to develop the knowledge, skills and network required to meet any challenge faced by an administrator.

Executive Profile:

Financial Administration: Responsible for the administration and accountability for all revenue and expenditures generated by the Department (with the finance division and the director) that includes: Three Operating Budgets; Enterprise Budgets; Food Service; Box Office; Recreation Registration; Facility Escrow Accounts and Capital improvement Budgets totaling over six million dollars annually.

Cost Avoidance & Revenue Enhancement: Execute practices to reduce tax subsidy by initiating cost savings and reductions where possible and creating fee based programs with the goal of making the department self-sustaining to the greatest extent possible.

Personnel: Build talented teams; promote consensus, and establish a working environment conducive to optimum production for full-time (50), part-time (300) staff and volunteers (1,600). Served as the department's in-house human resource contact person assisting all senior managers with personnel matters. Served as a representative to write, distribute and interpret the County's Manual of Personnel Policies and Procedures.

Citizen's Boards: Worked to fulfill the mission of the department through the recreation commission and numerous recreation councils to establish policies, evaluated services and formulated goals pertaining to recreation and parks opportunities within the county. Provided direction and technical assistance required to accomplish recreation and facility improvements including working with a labor force as varied as engineers and volunteers.

Project Management: Prepare capital budgets, grants, site evaluations, specifications and bid documents; retain architects and engineers if required; control contracts; and supervise & coordinate sub-contractors to develop new and improve existing facilities. Building projects managed range from construction of community parks and their restoration to dredging a marina. Program projects ranged from school aged childcare programs to large scale special events including a wine and barbeque festivals to national sporting events. Every project was completed on-time and within budget.

Marketing and Public Relations: Developed an annual report, departmental brochures, periodicals and news releases to the media and public as necessary for information and updates of the department's functions. Have successfully worked with web masters to re-design and update the department's web presence. Have created press releases, advertisements and human interest stories through all forms of the media including: television, radio, newspapers and the internet.

Education:

Salisbury University, Salisbury.MD, Bachelor of Arts Degree

References:

Available upon request