

AS AMENDED ON 8/27/12

RESOLUTION No. 2196

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF SALISBURY POLICE DEPARTMENT (SPD) AND THE MARYLAND STATE POLICE (MSP) GRANTS MANAGEMENT SECTION TO MANAGE ALLOCATED FUNDING FOR EQUIPMENT AND SUPPLIES FOR THE EASTERN SHORE INFORMATION CENTER (ESIC).

WHEREAS, the Maryland State Police Grants Management Section has awarded funding for the Eastern Shore Information Center (ESIC) for the purchase of equipment and supplies; and

WHEREAS, all equipment and supplies acquired with these funds will be approved by the ESIC Advisory Board and will be the sole property of ESIC; and

WHEREAS, in consideration of the Eastern Shore Information Center, the City of Salisbury agrees to purchase all requested and approved equipment and supplies through the City of Salisbury's (SCP) Procurement Department and made in accordance with the purchasing rules and regulations; and

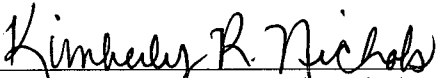
WHEREAS, the MSP Grants Management Section agrees to reimburse the SPD for the full purchase price of all equipment and supplies purchased for ESIC, up to \$50,000.00 through April 30, 2013; and

WHEREAS, the City of Salisbury will not incur any expenses as a result of this agreement.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the Chief of Police be authorized to sign ~~this~~ the attached Agreement and abide by the terms and conditions of this Agreement for the purchase of equipment and supplies for the Eastern Shore Information Center.

THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on August 27, 2012 and is to become effective immediately upon adoption.

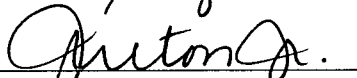
ATTEST:


Kimberly R. Nichols, City Clerk


Terry E. Cohen, President
Salisbury City Council

APPROVED BY ME THIS;

30th Day of August, 2012


James Ireton Jr., Mayor

City of Salisbury



JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ CHAMBERS
ASSISTANT CITY ADMINISTRATOR

MARYLAND

699 W. SALISBURY PARKWAY
SALISBURY, MARYLAND 21801
Tel.: 410-548-3165
Fax: 410-548-5173

BARBARA DUNCAN
CHIEF OF POLICE
SALISBURY POLICE DEPARTMENT

August 7, 2012

TO: John R. Pick
City Administrator

FROM: Major David Meienschein

SUBJECT: Resolution

Attached, please find a Resolution to allow the Chief of Police to enter into a Reimbursement Agreement (included) between the Salisbury Police Department and the Maryland State Police Grants Management Section to purchase equipment and supplies for the Eastern Shore Information Center through the City of Salisbury's SCP Department.

All purchases will be requested and approved through the ESIC Advisory Board, and not exceed \$50,000, with an ending date of April 30, 2013. The rules and regulations of the City's Purchasing Department will be strictly followed and invoices submitted for the equipment and supplies purchased for full reimbursement.

Unless you, or the Mayor, have further questions, please forward this resolution to the City Council.

David T. Meienschein
Administrative Commander

Salisbury



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**REIMBURSEMENT AGREEMENT
BETWEEN
THE SALISBURY CITY POLICE DEPARTMENT
AND
THE MARYLAND STATE POLICE GRANTS MANAGEMENT SECTION**

I. AUTHORITY AND PURPOSE:

- A. The Maryland State Police (MSP) Grants Management Section wishes to obtain equipment and supplies for the Eastern Shore Information Center (ESIC) through the City of Salisbury's (SCP) Department.**
- B. In consideration of the Eastern Shore Information Center (ESIC) the City of Salisbury (City) agrees to purchase requested equipment and supplies for the ESIC. The City of Salisbury Police Department (SPD) will purchase all requested equipment and supplies through an appropriate budget that has been approved by the ESIC Advisory Board. All purchases will be made in accordance with the SCP Rules and Regulations.**
- C. The MSP Grants Management Section agrees to reimburse the SPD for the full purchase price of all equipment and supplies purchased for the ESIC, up to \$50,000 through April 30th, 2013.**
- D. Property acquired through these funds will be the property of the ESIC.**

II. FUNDING TERMS AND CONDITIONS:

- A. Signature of this Agreement by the MSP and SPD constitutes an obligation of the reimbursement amount. MSP funding for this agreement is limited to the reimburseable amount. Funds obligated under this Agreement are available for expenditures until the completion date defined in this Agreement.**
- B. SPD must, no later than 60 days following the completion of this Agreement, submit to MSP Grants Management Section a request for reimbursement on approved purchases.**
- C. MSP Grants Management Section must, no later than 30 days following the receipt of an invoice for reimbursement from SPD, provide reimbursement to SPD for said reimbursement.**

III. RESPONSIBILITIES:

- A. Maryland State Police will:**
 - 1. Ensure that funds are available to cover the cost of the requested equipment and supplies.**
 - 2. Reimburse SPD the full reimbursement amount for the requested and approved equipment and supplies.**
 - 3. Provide a designated contact person to consult with the Fiscal Services Section of SPD.**
 - 4. Provide SPD effective dates and amount of the Grant.**
 - 5. Provide an ongoing balance of available funds.**
 - 6. Provide SPD all invoicing information to ensure proper reimbursement procedures.**
 - 7. Immediately notify SPD Fiscal Services of any changes to MSP reimbursement procedures.**

B. Salisbury City Government will:

1. Receive reimbursement from MSP to cover the cost of the requested and approved equipment and supplies.
2. Ensure that all funds received are properly committed and obligated for the purposes specified herein and that expenditures conform to applicable guidelines.
3. Ensure timely invoicing for reimbursement.

IV. POINTS OF CONTACT:

For Maryland State Police:

Name: Mr. Mark Carter
Title: Director of Strategic Planning
Address: 1201 Reisterstown Road
Pikesville, MD 21208
Phone Number: 410-653-4245

For the Eastern Shore Information Center:

Name: Sgt. Joseph S. Saboury
Title: ESIC Commander
Address: 718 Naylor Mill Road
Salisbury, Wicomico Co., MD 21208
Phone Number: 410-

For the Salisbury City Police Department:

Name: Barbara Duncan
Title: Chief of Police
Address: 699 W. Salisbury Parkway
Salisbury, MD 21801
Phone Number: 410-548-3159

V. COMPETITION DATE

The planned completion date of this Agreement is: April 30th, 2013

- VI. In acknowledgement of the foregoing description of this Agreement, made this July 1, 2012, these authorized signatures do hereby attest to their acceptance of the terms and conditions of this Agreement.**

Colonel Marcus L. Brown
Maryland State Police

Chief Barbara Duncan
Salisbury Police Department