

RESOLUTION NO. 2128

A RESOLUTION OF THE CITY OF SALISBURY ACCEPTING DONATIONS FROM THE DELMARVA ZOOLOGICAL SOCIETY FOR THE ESTABLISHMENT OF A CONTINGENCY FUND FOR THE CONSTRUCTION OF THE NEW ANIMAL HEALTH CLINIC AT THE SALISBURY ZOOLOGICAL PARK.

WHEREAS, the Council of the City of Salisbury is interested in accepting the donations from the Delmarva Zoological Society to establish a contingency fund for incidental expenses associated with the construction of the Animal Health Clinic at the Salisbury Zoological Park;

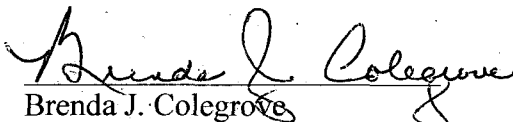
WHEREAS, the Delmarva Zoological Society has secured donations through the *Renew the Zoo!* capital campaign to assist the City in the construction of the new Animal Health Clinic at the Salisbury Zoological Park;

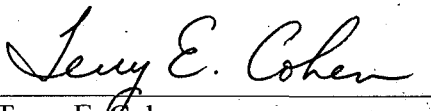
WHEREAS, the Delmarva Zoological Society wishes to donate funds to the City to establish a contingency fund for use during the construction of the Animal Health Clinic at the Salisbury Zoological Park;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Salisbury, Maryland does hereby accept the donation of \$10,000.00 from the Delmarva Zoological Society to establish a contingency fund for use during the construction of the new Animal Health Clinic at the Zoo.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on December 12, 2011 and is to become effective immediately upon adoption.

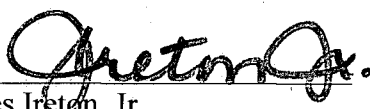
ATTEST:


Brenda J. Colegrove
CITY CLERK


Terry E. Cohen
PRESIDENT, City Council

APPROVED by me this

15th day of December 2011


James Ireton, Jr.
MAYOR, City of Salisbury

DELMARVA
ZOOlogical
SOCIETY

Working to Renew the Zoo

December 5, 2011

Board of Directors

*Ron Alessi
Nicole Ashe
Cathy Bassett
Ashley Bosche
J.P. DuBuque
Roxane Gabrielson
Joel Hamilton
Eric Johnston
Jill McCabe
Hope Morgan
Marty Neat
Kim Nechay
Dave Nemazie
Amy Sevigny*

Executive Director
Stacey Weisner

City of Salisbury
Attn: Honorable Jim Ireton
125 N Division St
Salisbury, MD 21801

Dear Mayor Ireton,

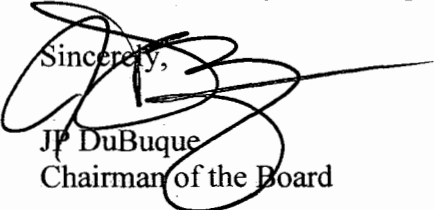
The Delmarva Zoological Society (DZS) would like to make a donation to the City of Salisbury of \$10,000.00 to establish a contingency fund for incidental expenses that arise during the construction of the new Animal Health Clinic at the Salisbury Zoo. These potential small overage expenses, such as incidentals and minor change orders, are in addition to the original construction contract amount. The suggested contingency fund would be to address the payment of expenses such as this but is not intended for major change orders or contract amendments.

Currently, there is an outstanding invoice for repairs to restore the electrical service to the Animal Services Building that was interrupted during the removal of the trees. This was considered an incidental expense as no one could have predicted the extent of root infiltration with the electrical lines. The service was interrupted during the removal of a stump and required emergency repair to maintain the electrical service to the animal food freezers and refrigerators. There is a current invoice to the City for \$615.00 for labor and \$1,138.11 for materials; creating a total of \$1,753.11 for these repairs. The payment for this invoice would come from the contingency fund.

It is our desire that this donation be used to set up a contingency fund solely for the completion of the Animal Health Clinic. For our own record keeping, we ask that the City provide DZS with copies of the invoices that are paid through this contingency fund. In the event that additional funds are required to complete the project, DZS would be willing to discuss those needs as they arise. In the event that there are funds remaining in this contingency fund at the completion of the Animal Health Clinic, we ask that those remaining funds be returned to DZS to be used to fund other projects at the Salisbury Zoo.

Thank you for your consideration on this matter. We look forward to continuing to work with the City to develop the Salisbury Zoological Park.

Sincerely,


J.P. DuBuque
Chairman of the Board



City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3170
Fax: 410-548-3107

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORE L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

TERESA GARDNER, P.E.
DIRECTOR OF PUBLIC WORKS

December 5, 2011

John Pick, City Administrator
City of Salisbury

Dear Mr. Pick:

On behalf of the Salisbury Zoological Park, I would request that the City consider accepting a donation from the Delmarva Zoological Society (DZS) to establish a contingency fund for use during the construction of the new Animal Health Clinic. This contingency fund would be used to pay invoices for incidental expenses that arise during the construction process that are not covered by the contract or amendments to that contract.

There is a current invoice for repairs to restore the electrical service to the Animal Services Building that was interrupted during the removal of the trees. This was considered an incidental expense as no one could have predicted the extent of root infiltration and entanglement with the electrical lines. The service was interrupted during the removal of a stump and required emergency repair to maintain the electrical service to the animal food freezers and refrigerators. The current invoice to the City for these repairs is \$1,753.11. It is hoped that with this small contingency fund, payments for this invoice, and others that may arise, could be addressed.

The intention of this donation is that it be used to set up a contingency fund specifically for the completion of the Animal Health Clinic. The DZS would like to receive copies of the invoices that are paid through this contingency fund so that they may be able to answer donor questions and understand how those donations are being utilized. In the event that there is money left over in this fund after the completion of the Clinic, or if additional funds are required to complete the project, DZS would be willing to discuss those situations as they arise.

It is the wish of the Zoo that the City accepts this donation from the Delmarva Zoological Society to establish the Animal Health Clinic contingency fund.

Thank you,

Joel M. Hamilton
Salisbury Zoo Director

Cc: Teresa Gardner