

RESOLUTION NO. 2090

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND ALLOWING THE CHIEF OF POLICE TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE WICOMICO COUNTY CIRCUIT COURT ADULT DRUG TREATMENT COURT AND THE SALISBURY POLICE DEPARTMENT AND ACCEPTING GRANT FUNDS FROM THE OFFICE OF PROBLEM SOLVING COURTS TO PROVIDE OVERTIME REIMBURSEMENT TO POLICE OFFICERS CONDUCTING COMPLIANCE CHECKS ON PROGRAM PARTICIPANTS IN THE CITY OF SALISBURY.

WHEREAS, the Wicomico County Circuit Court Drug Treatment Court and the Salisbury Police Department will fully cooperate in serving the people of Salisbury/Wicomico County; and

WHEREAS, the Office of Problem Solving Courts has awarded the Salisbury Police Department a grant of \$7,040.00 to provide funds for overtime reimbursement; and

WHEREAS, these overtime funds will be used for officers conducting compliance checks to reduce the number of repeat drug crimes committed by addicted drug offenders and to increase the completion percentage of those who are court ordered into substance abuse treatment; and

WHEREAS, the use of overtime funding will provide for effective court supervision and return repeat offenders to the community as productive law abiding citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the Chief of Police be allowed to sign the Memorandum of Agreement and accept grant funds of \$7,040.00 to be used for overtime reimbursement to reduce the number of repeat crimes committed by addicted offenders and increase the level of safety for the citizens of Salisbury/Wicomico County.

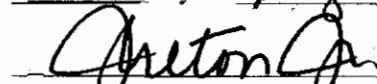
THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury, Maryland held on August 22, 2011 and is to become effective immediately upon adoption.

ATTEST:

  
Brenda J. Colegrove, City Clerk

  
Terry E. Cohen, President  
Salisbury City Council

APPROVED BY ME THIS:

23<sup>rd</sup> day of August, 2011  
  
James Heton Jr., Mayor



THE CIRCUIT COURT FOR WICOMICO COUNTY  
ADULT DRUG TREATMENT COURT PROGRAM

COURT STREET, COURTS BUILDING, THIRD FLOOR  
102 COURT STREET  
SALISBURY, MARYLAND 21801

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**Wicomico County Circuit Court**  
**Adult Drug Treatment Court**  
Memorandum of Agreement  
With  
**Salisbury Police Department**

Salisbury Police Department (SPD) will agree to define a participant of the Wicomico County Circuit Court Adult Drug Treatment Court (DTC) as participating in a supervised drug or alcohol program, so long as they remain in the DTC program.

DTC will identify individuals who are eligible for compliance verification checks by SPD for the purposes of curfew compliance and contract compliance with the Drug Treatment Court Program.

Salisbury Police Department agrees to:

- Provide home compliance visits at least 6 hours per month for the DTC program participants who reside within the jurisdiction of SPD.
- Work in partnership with other agencies and organizations to develop a comprehensive system of DTC compliance verification for individuals served by the DTC.
- Maintain confidentiality in accordance with the State and Federal Guidelines and HIPPA regulations.
- Attend staffing prior to drug treatment court and the drug treatment court sessions as deemed necessary for reporting the outcome of the participant compliance reports.
- Complete and forward compliance reports for each participant to the Drug Court Coordinator within 72 hours of compliance checks.
- Bill for the compliance checks completed on a monthly basis as directed below:
  - Send bill to address listed below:  
Circuit Court for Wicomico County  
Attention: Cherie T. Meienschein  
102 Court Street  
Salisbury, MD 2180

Format the bill in accordance with the guidelines set forth for the services agreed upon in this Agreement. The bill will be a two-part bill with face sheet on departmental letterhead will include date(s) covered in the billing period and total amount due. Part two of the bill will include copies of the compliance reports, if not already provided to the Court as well as number of hours billed, officer's time sheets. The bill will be presented to the Circuit Court by the by the 10<sup>th</sup> of each month.

Understand that upon receipt of the bill by the Court Administrator, the bill will be submitted to Wicomico County Finance for payment. If the Court Administrator receives the bill by the 5<sup>th</sup> of the month, the bill will be paid by County Finance on the 15<sup>th</sup> of the month. If the bill is received by the Court Administrator after the 5<sup>th</sup> of the month, it will be paid by Wicomico County Finance on the 30<sup>th</sup> of that month.

\_\_\_\_\_  
The Court Agrees to:\_\_\_\_\_

- Notify SPD if and when the participant has graduated or is terminated from the DTC program.
- Provide informational updates for participants in the program to include: participant's current address, phone number, date of birth, and curfew status.

**Effective Date:**

This agreement shall be effective on August 4, 2011 and shall remain in until June 30, 2012 effect unless amended or terminated by the partners.

**IN WITNESS THEREOF**, the parties hereby evidence their agreement to the above terms and condition by having caused this Agreement to be executed and delivered the day and year below written.

\_\_\_\_\_  
Kathleen L. Beckstead, County Administrative Judge  
Circuit Court for Wicomico County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wendy Riley, Court Administrator  
Circuit Court for Wicomico County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Barbara Duncan, Chief  
Salisbury Police Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cherie T. Meienschein, Drug Court Coordinator  
Circuit Court for Wicomico County

\_\_\_\_\_  
Date

# City of Salisbury



JAMES IRETON, JR.  
MAYOR

JOHN R. PICK  
CITY ADMINISTRATOR

LORÉ CHAMBERS  
ASSISTANT CITY ADMINISTRATOR

MARYLAND

August 11, 2011

699 W. SALISBURY PARKWAY  
SALISBURY, MARYLAND 21801  
Tel.: 410-548-3165  
Fax: 410-548-5173

BARBARA DUNCAN  
CHIEF OF POLICE  
SALISBURY POLICE DEPARTMENT

TO: John Pick  
City Administrator

FROM: Major David Meienschein

SUBJECT: Resolution – Acceptance of Grant funds

Attached, please find a Resolution allowing the Chief of Police to sign a Memorandum of Agreement between the Wicomico County Circuit Court Adult Drug Treatment Court and the Salisbury Police Department to accept grant funds in the amount of \$7,040.00 from the Office of Problem Solving Courts. These funds will be utilized for overtime reimbursement for officers to conduct compliance checks on the people in the Salisbury city limits who are entered in the program.

Unless you, or the Mayor, have further questions, please forward this Resolution to the City Council.

Major David Meienschein  
Administrative Commander

Attachment

Salisbury



2010