

RESOLUTION NO. 2079
AS AMENDED ON JULY 25, 2011

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY TO CREATE A DONATION LINE TO ACCEPT FUNDS FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE, INC. FOR THE ESTABLISHMENT AND SUSTAINMENT OF A SALISBURY POLICE DEPARTMENT COLLEGE SCHOLARSHIP FUND FOR NONTRADITIONAL POLICE OFFICER CANDIDATES.

WHEREAS, there is a true need to recruit and retain nontraditional police officer candidates into the ranks of the Salisbury Police Department so as to create a stronger law enforcement agency and community; and

WHEREAS, this need has been officially noted by the Commission on Accreditation for Law enforcement Agencies; and

WHEREAS, establishing and maintaining a college scholarship fund is an expense which the Salisbury Police Department cannot financially sustain independently and for which supplemental funding is required; and

WHEREAS, the Community Foundation of the Eastern Shore, Inc. has agreed to establish and maintain this college scholarship fund into which charitable donations will be accepted for the purpose of recruiting and retaining nontraditional police officer candidates; and

WHEREAS, the funds so donated will be used to fund a two-year associate degree through Wor-Wic Community College for qualifying ~~Wicomico County~~ high school graduates students who live in and graduate in Wicomico County; and


WHEREAS, the qualifications for being awarded the college scholarship are codified in the documentation creating the donation line through the Community Foundation of the Eastern Shore, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that a donation fund be established and maintained through the Community Foundation of the Eastern Shore, Inc. in financial support of the Salisbury Police Department's college scholarship program for nontraditional police officer candidates.

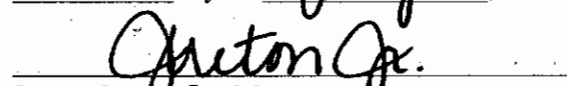
THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on July 25, 2011, and is to become effective immediately upon adoption.

ATTEST:


Brenda J. Colegrove, City Clerk


Terry E. Cohen, President
Salisbury City Council

APPROVED BY ME THIS:

26th day of July, 2011

James Ireton Jr., Mayor

City of Salisbury



JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ CHAMBERS
ASSISTANT CITY ADMINISTRATOR

699 W. SALISBURY PARKWAY
SALISBURY, MARYLAND 21801
Tel.: 410-548-3165
Fax: 410-548-5173

BARBARA DUNCAN
CHIEF OF POLICE
SALISBURY POLICE DEPARTMENT

MARYLAND
June 3, 2011

TO: John Pick
City Administrator

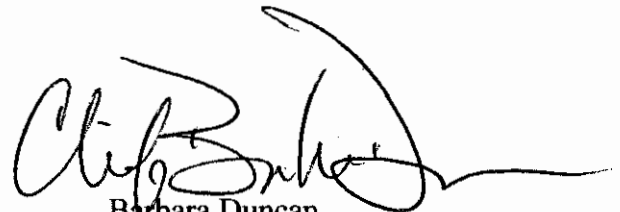
FROM: Chief Barbara Duncan

SUBJECT: Creation of a Donation Line Request for College Scholarships

Attached is a Resolution requesting the establishment of a donation line through the Community Foundation of the Eastern Shore Inc. for the purposes of receiving charitable monetary support for the creation and sustainment of the Salisbury Police Department College Scholarship Fund for Nontraditional Police Officer Candidates.

Additionally, unused funds deposited into this donation line would carry over from year to year and are to be used solely for the purposes of funding the scholarship fund program.

Unless you or the Mayor has further questions, please forward this Resolution to the City Council.


Barbara Duncan
Chief of Police



I/we _____ (the "Donor"), give and bequeath to the Community Foundation of the Eastern Shore Inc., ("Foundation"), a non-profit community foundation located in Salisbury, Maryland, the following assets, _____ (describe gift) to establish the **Salisbury Police Department Scholarship Fund** (the "Fund").

The Donor desires that the purpose of the Fund be to provide scholarships to the Eastern Shore Criminal Justice Academy (ESCJA) at Wor-Wic Community College. The scholarships shall be for area residents preparing for careers with the Salisbury City Police Department. *qualifying high school students who live in & graduate in Wic. City.*

In addition to the above, the Donor desires that the applicants be selected for scholarship awards based on the criteria described in Schedule A (attached). A Scholarship Board, subject to the approval of the Foundation, will be nominated by the Chief of the Salisbury Police Department as described in Schedule A. Should any member resign or be terminated, the Chief of the Salisbury Police Department will nominate a replacement. In the absence of a Scholarship Board nominated by the Chief of the Salisbury Police Department the Foundation will appoint a committee to choose recipients based upon the stated criteria.

Build a Fund Provision – It is agreed between the parties that it is the intention of the Donor to build the balance of this fund to a minimum endowment level of \$10,000 (historic gift value) within five years of the fund's establishment date. In order to build the endowment and begin awarding scholarships as soon as possible, it is agreed that, until the Fund reaches a fund balance of \$20,000, one-half (50%) of each gift will be credited to the "available to grant" balance and one-half (50%) to the "historic gift balance." Once the \$20,000 threshold is met, all gifts will be credited to historic gift balance. Should the minimum endowment level prove to be unattainable, the Foundation Board shall, at its discretion, transfer the balance in the fund to another endowment fund which is consistent with the Donor's original intent.

The income of the Fund, as described in the Fund Administration Procedures as may be adopted by the Foundation's Board of Directors from time to time, will be utilized as given above. The Foundation's Board of Directors shall have the power to modify any restriction or condition on the distribution of funds if in the sole judgment of the board, such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment or inconsistent with the charitable needs of the community.

Should the charitable causes and organizations described above become impossible to accomplish, for-profit or inconsistent with local needs, the Foundation shall seek out other charitable causes most consistent with the donor's original intent.

It is understood and agreed that the principal of the Fund shall remain intact and shall not be subject to invasion or distribution, that the gift establishing the Fund and further additions to the fund are permanent and shall remain assets of the Foundation. It is also understood and agreed that under normal circumstances only the income from the Fund will be distributed annually. However, the Board of Directors reserves the right to disburse a limited portion of the principal should circumstances warrant such a distribution is for the benefit of the community.

Further additions can be made to the Fund at any time and shall be subject to the conditions and understandings set forth above. The countersignature by the Foundation and return of a copy of this form to the donor will indicate approval of the Foundation.

The designated Fund Representative of this Fund shall be the Chief of the Salisbury City Police Department.

Signature of Donor

Date

Signature of Foundation Officer

Date

SALISBURY POLICE DEPARTMENT SCHOLARSHIP FUND

Schedule "A"

Scholarship Criteria

Applicants must be high school graduates who possess:

A sincere interest in serving the City of Salisbury as a member of the Police Department and who are willing to commit to serving at least four (4) years as an active member of the force.

Scholarship award recipients will be required to sign a commitment to employment with the Salisbury City Police force for a period of four (4) years. If the recipient fails to complete the agreed service to the city, repayment of the amount of the scholarship awarded will be required.

If a recipient of the scholarship is unable to begin service as a police officer at the time of graduation due to age, a civilian position at the police department will be offered to the candidate until eligible of appointment as an officer.

The successful scholarship recipient must meet all of the following criteria:

- 1 - *A high school student who lives in and graduates in Wicomico County.*
- 2 ~~X~~ - Successful completion or all pre-employment screening required of employees of the Salisbury City Police Department.
- 3 ~~Z~~ - Meet certain physical and academic qualifications.
- 4 ~~B~~ - Pass a thorough background investigation.
- 5 4 - Be accepted for enrollment in Wor-Wic Community College.
- 6 ~~S~~ - Meet all eligibility guidelines for admission to the Wor-Wic Community College Criminal Justice program Law Enforcement Police Academy Option.
- 7 - Submit the prescribed scholarship application which includes an essay.
- 8 - Successfully complete an interview with the Scholarship Board

Scholarship Board

The scholarship recipient(s) shall be selected by a Scholarship Board nominated by the Chief of the Salisbury City Police Department and subject to the approval of the Foundation. The Board shall annually designate a Chairperson whose responsibility shall be to preside over meetings and to call the first meeting of the next year so as to ensure continuity. The chair is also the primary contact with the Foundation. Resignations or vacancies on the Board shall be filled with the approval of the Community Foundation.

Should any board member be related to an applicant, that board member must make this known to the Chief of Police and board to decide whether a conflict of interest exists and what action if any should be taken.

Award Amounts

The amount of the annual scholarship awards will be determined by the Community Foundation in consultation with the Chief of Police.

Selection Process

Subject to the conditions above, it shall be the responsibility of the Scholarship Board, working with the Chief of Police, to provide applications and guidelines to potential applicants and to develop procedures for the annual selection of scholarship recipients. The Scholarship Board shall select the most qualified applicants for interview after reviewing the written applications.

After the selection has been made, the Scholarship Board chair shall notify the Chief of Police and Foundation of their decision and submit a scholarship request to the Foundation. The Foundation will be responsible for issuing a check, a transmittal letter to the institution of higher learning the student will be attending that explains the nature and purpose of the check and identifies the student for whom the scholarship has been awarded. The letter will indicate that if the student fails to enroll at the institution within 12 months, the check should be returned to the Foundation.