

ORDINANCE NO. 2388

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 2.14 ADMINISTRATION AND PERSONNEL OF THE SALISBURY CITY CODE TO CHANGE THE NAME OF THE DEPARTMENT OF NEIGHBORHOOD SERVICES & CODE COMPLIANCE TO HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT EFFECTIVE JULY 1, 2016.

WHEREAS, the Mayor and Council of the City of Salisbury desire to create a Housing and Community Development Department, combining the functions of the current Department of Neighborhood Services and Code Compliance and Community Development under the newly named Housing and Community Development Department; and

WHEREAS, the Mayor and Council intend to amend the appropriate Sections of the City Code to reflect the name change; and

NOW, THEREFORE, be it enacted and ordained by the City of Salisbury, that Chapter 2.14 of the City of Salisbury City Code be amended as follows:

Chapter 2.14 - ~~DEPARTMENT OF NEIGHBORHOOD SERVICES AND CODE~~

~~COMPLIANCE~~ HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

2.14.010 - Establishment—Purpose.

There is established a ~~department of neighborhood services and code compliance~~ Housing and Community Development Department for the purpose of enforcement of the eCity's housing and zoning codes to assure compliance with zoning, property maintenance and occupancy provisions.

2.14.020 - Director of ~~department of neighborhood services and code compliance~~ Housing and Community Development Department.

There shall be ~~department of neighborhood services and code compliance~~ a Housing and Community Development Department headed by a director. The director of the ~~department of~~

~~neighborhood services and code compliance~~ Housing and Community Development Department shall be appointed by the mayor with the advice and consent of a majority of the full council and shall serve continuously unless terminated pursuant to Section SC2-10. The compensation for the director shall be determined by a majority of the full council. All subordinate personnel shall be appointed as provided in Section SC3-4.C of the City Charter.

2.14.030 - Powers and duties of director and department.

Under the authority of the mayor and the direct supervision of the city administrator, the director of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department is directed to enforce the city's housing and zoning codes and to carry out and perform all functions of the city as provided by such housing and zoning codes. The ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall have all the power and authority necessary to carry out its duties.

2.14.040 - Director responsible to mayor—Inspections—Issuance of warrants for violations.

The director of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall be responsible and report directly to city administrator under the authority of the mayor. The ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall make all necessary inspections to determine whether the housing or zoning codes have been or are being violated. The director of ~~department of neighborhood services and code compliance~~ the Housing and Community Development Department shall promptly and faithfully execute or secure the

issuance of all writs (warrants) for any violations of the various codes mentioned above and shall attend any court having the enforcement of any such violations.

2.14.050 - Department procedure—Hearings.

The director of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall follow such procedures, including conducting formal or informal hearings for persons alleged to have violated either the housing or zoning codes, as shall best promote efficient administration, justice and good order and shall not be inconsistent with law or the Charter of the city.

2.14.060 - Establishment of rules and regulations—Recommendations to mayor.

The director of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall establish such rules and regulations as shall, from time to time, be necessary to the performance of the duties and functions of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department pursuant to this chapter. The director of the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall recommend necessary changes which he deems desirable in the provisions of this chapter; other provisions of law; the Charter; the housing and zoning codes; and ordinances or resolutions affecting the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department for submission to and approval by the mayor.

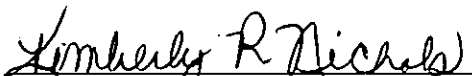
2.14.070 - Assignment of additional duties.

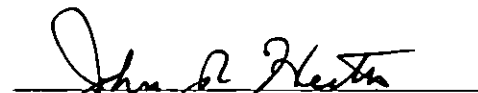
In addition to its duties as provided in Sections 2.14.030 and 2.14.040 of this chapter, the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall oversee the applications for and administration of Community Development grants and perform any and all other duties which may be assigned to it by the mayor, in writing or otherwise, and the ~~department of neighborhood services and code compliance~~ Housing and Community Development Department shall have all power and authority necessary to carry out such additional assigned duties.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

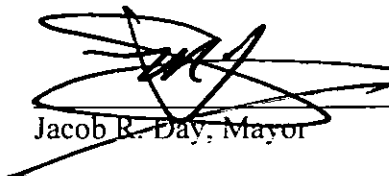
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 23 day of May, 2016 and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the 13 day of June, 2016.

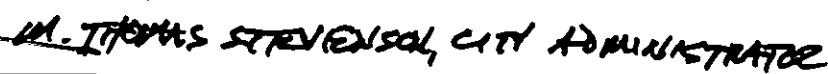
ATTEST:


Kimberly R. Nichols, City Clerk


John R. Heath, City Council
President

Approved by me, this 14th day of June, 2016.


Jacob R. Day, Mayor


M. THOMAS STEVENSON, CITY ADMINISTRATOR

Memo

To: Tom Stevenson
From: Susan Phillips, Director NSCC
Date: May 18, 2016
Re: NSCC Name Change

Attached you will find the final draft of an ordinance changing the name of the Department of Neighborhood Services & Code Compliance to the Housing & Community Development Department.

This change will take effect with the passage of the fiscal year 2017 budget.

Unless you or the mayor has any questions please forward this information to the city council for review and consideration.