

CITY OF SALISBURY
ORDINANCE NO. 2120

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY
OF SALISBURY TO CREATE A DEPARTMENT OF INFORMATION
TECHNOLOGY

WHEREAS, the administration of the City has become increasingly more dependent upon the use of information technology including, but not limited to, computers and data communications systems; and

WHEREAS, the City has previously had an agreement with Wicomico County through which the County would provide oversight, direction and maintenance of the City's information technology systems on a hourly-fee basis; and

WHEREAS, the County has stated that they are no longer interested in providing such services to the City; and

WHEREAS, the City undertook a study of its needs concerning the oversight, direction and maintenance of its information technology systems; and

WHEREAS, the study recommended the creation of an Information Technology Department to take on the responsibilities of network security, network and server administration, application system administration, disaster recovery and end-user support.

NOW, THEREFORE, be it enacted and ordained by the City Council of the City of Salisbury, in regular session, that Chapter 2.18 be added to the City Code to read as follows:

Chapter 2.18

DEPARTMENT OF INFORMATION TECHNOLOGY

Sections:

2.18.010 Establishment--Purpose.

2.18.020 Director of information technology.

2.18.030 Powers and duties of director and department.

2.18.040 Establishment of rules and regulations--Recommendations to mayor.

2.18.050 Assignment of additional duties.

2.18.010 Establishment--Purpose.

There is established a department of information technology for the purpose of planning and managing the information systems and data communications equipment utilized by the City government.

2.18.020 Director of information technology.

There shall be a department of information technology headed by a director. The director of the department of information technology shall be appointed by the mayor with the advice and consent of a majority of the full council and shall serve continuously unless terminated pursuant to Section SC2-10. The compensation for the director shall be determined by a majority of the full council. All subordinate personnel shall be appointed as provided in Section SC3-4.C of the City Charter.

2.18.030 Powers and duties of director and department.

Under the authority of the mayor and the direct supervision of the city administrator, the director of the department of information technology is directed to plan and manage the information systems and data communications equipment utilized by the City government. These responsibilities shall include: network security; network and server administration; application system administration; disaster recovery and end-user support.

2.18.040 Establishment of rules and regulations--Recommendations to mayor.

The director of the department of information technology shall establish such rules and regulations as shall, from time to time, be necessary to the performance of the duties and functions of the department of information technology pursuant to this chapter. The director of the department of information technology shall recommend necessary changes which he deems desirable in the provisions of this chapter, other provisions of law, the Charter, and ordinances or resolutions affecting the department of information technology for submission to and approval by the mayor.

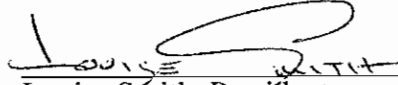
2.18.050 Assignment of additional duties.

In addition to its duties as provided in Sections 2.14.030 and 2.14.040 of this chapter, the department of information technology shall perform any and all other duties which may be assigned to it by the mayor, in writing or otherwise, and the department of information technology shall have all power and authority necessary to carry out such additional assigned duties.

THE ABOVE ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury, Maryland held on the 26th day of July, 2010 and having been published as required by law, in the meantime, was finally passed by the Council on the 23rd day of August, 2010 is to become effective immediately.

ATTEST:


Brenda J. Colegrove, City Clerk


Louise Smith, President
Salisbury City Council

Approved by me this

24th day of August, 2010.



James Irton, Jr., Mayor

INTER

OFFICE

MEMO

Office of the Mayor

To: City Council
From: John R. Pick 
Subject: Ordinance to Create an Information Technology Department
Date: July 20, 2010

Attached, for approval by the Council, is an ordinance which would create a Department of Information Technology. The creation of this department was approved by the Council during the budget approval process. This ordinance was reviewed by the Council at the July 6 work session and was approved for presentation at the July 26 regular meeting.

If you have any questions, please let me know.

cc: Mayor Ireton
Lore' Chambers
Pam Oland
Brenda Colegrove